



Midterm Review of the SEATINI Strategic Plan 2021 - 2025

Terms of Reference

About SEATINI

The Southern and Eastern Africa Trade Information and Negotiations Institute (SEATINI) is a regional non-governmental organization founded in 1996 soon after the WTO Singapore Ministerial Conference, after realizing that Africa in particular and Third World countries in general were marginalized in the WTO negotiations and other global processes.

Established in 2001, SEATINI Uganda is a Pan-African Non-Governmental Organization that works to promote pro-development trade, fiscal and investment related policies and processes for sustained equitable development and improved livelihoods in Uganda and the East African Community. Today, SEATINI Uganda works to promote pro development trade, fiscal and related policies for sustained equitable development and improved livelihoods in Uganda and the East African Community region. The organization focuses on strengthening the capacity of stakeholders to influence trade, fiscal and investment related policies and processes through research and advocacy, information generation and dissemination, capacity building, public interest litigation, alliance building and networking.

Introduction

SEATINI is implementing a five years Strategic Plan from 2021-2025 under the theme: “Promoting Social Justice” Haki Ya Jamii. To realize this, SEATINI’s mission is to strengthen stakeholders’ capacity to influence trade, fiscal and related policies and processes through research and advocacy, alliance building and networking, training, information sharing and Public interest litigation for improved livelihoods and sustainable development in Uganda and the East African region.

The Terms of Reference cover the midterm review (MTR) for the Strategic Plan for the period of 1 January 2021 to mid-2023. The strategic goal of this strategic plan is to “influence inclusive and equitable trade, fiscal and related policies and processes at subnational, national regional and global levels for sustainable economic development, social justice and improved livelihoods in Uganda and the EAC”. The goal was intended to be realized through four mutually reinforcing thematic areas and their related programs. The thematic areas include:

1. Trade, investment and development
2. Financing for development
3. Building alternatives for social and economic justice
4. Institutional development

Trade, investment and development:**Key Result Area: Trade and Investment practices foster improved livelihoods in Uganda and EAC.**

The Trade, Investment and Development Thematic Area comprises of the three programs that include; Trade Justice, Investment for Sustainable Development and Agricultural Trade for Rural Transformation. SEATINI seeks to influence trade and investment agreements, legal and regulatory frameworks that promote sustainable agricultural production and productivity, industrialization and value addition, access to viable markets and social services, environmental sustainability, decent work, and improved revenues and incomes at national and household levels.

Financing for Development;**Key Result Area: Inclusive and Accountable Revenue Mobilization and Utilization at national and subnational levels in the EAC Region.**

The Financing for Development thematic Areas comprises of two programs; Tax Justice, Debt and AID Programs. SEATINI seeks to raise awareness on the social contract between citizens and the state; enhancing the capacity and amplify voices of stakeholders to influence fair, progressive, prudent, and gender responsive resource mobilization, allocation and accountability policies and practices at sub national, national, regional and international levels.

Building alternatives for social and economic justice**Key Result Area: People-centered socio-economic development ideology.**

This thematic area consists of two programs mainly; Equator School for Alternative Development Model and Women Economic Justice. SEATINI seeks propagate the new alternative social justice development model which aims at creating a more egalitarian society that prioritizes social equality and equity, and the enjoyment of economic, social, cultural and environmental rights for all. This is to be achieved through knowledge generation based on the alternative social justice development model, enhancing capacity of stakeholders for effective engagement in the development of alternative development policies which consider people with their specific needs.

Institutional development:**Key Result Area: SEATINI programs efficiently and effectively delivered.**

Under this thematic area SEATINI focuses on strengthening the governance structures to enable them effectively provide strategic oversight and direction and ensure compliance to SEATINI policies and national laws. The thematic area will also ensure a strong institutional framework to ensure that the organization is robust, accountable and transparent to our stakeholders and development partners. This will be achieved through strengthening of: Human resource and administration function; Finance management; Communication documentation and IT and; Monitoring and Evaluation.

SEATINI intends to gauge the progress toward the intended results (*See Results Framework Attached*), adapt to changing circumstances, make informed decisions, and enhance the overall strategic

management process. This iterative approach will help SEATINI to stay agile and responsive in a dynamic CS environment thus, upon this background that SEATINI would like to conduct the Midterm Review of the 2021-2025 Strategic Plan. The specific objectives of the review are to:

1. To ascertain the extent at which the 2021-2025 Strategic plan is suited to the current context, priorities, policies and practices in the Trade, Fiscal and Investment landscape.
2. To assess the progress made towards achieving the goals, objectives and outcomes as laid-out in the 2021-2025 Strategic plan and provide valuable insights into what has worked well and what has not.
3. To identify the positive and negative impacts/changes in the Trade, Fiscal and Investment environment made by the programme, directly or indirectly, intended or unintended;
4. To establish whether the impact/changes of the program are likely to sustain beyond the Strategic Plan or project completion.

Duration of the Consultancy

The process will take 9 weeks to deliver on the assignment.

Management of the process

1. The Consultant will be working closely with the Trade, Investment and Development Team, Financing for Development Team, Senior Management Team and Finance Team.
2. The Executive Director of SEATINI Uganda will oversee the process.

Qualifications of the Consultant

The suitable consultant shall have the following qualifications:

1. At least a master's degree in a relevant field in the area of Project planning and Management, Monitoring & Evaluation, Public policy, Development economics, Law and tax.
2. Proven experience and knowledge with emphasis on review and analysis of Organizational Strategic Plans.
3. A thorough knowledge of Project Planning and Management, Monitoring and Evaluation
4. Excellent skills in written and spoken English.

Deliverables

- An inception Report for the MTR
- Final Report

Technical Proposal:

Expression of Interest detailing the understanding of the Terms of Reference and the assignment to be undertaken highlighting previous similar experiences. This should include the consultant/firm's qualification with emphasis on previous experience with similar assignments and profiles of team members if any.

Financial Proposal:

An indicative budget with all envisaged costs including tax.

Application Process

All applications shall be sent in soft copy on or before 30th October 2023 via the following emails;

procurement@seatiniuganda.org

copy: info@seatiniuganda.org

All applications should include the following;

- Cover letter 200 words maximum
- Technical Proposal
- Financial Proposal